

HARSHIT RAJ

BUSINESS OPERATIONS & FINANCIAL ANALYSIS

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PROFILE

Commerce undergraduate with hands-on experience supporting business operations and financial analysis at a growing enterprise. Detail-oriented and analytical, with a track record of turning raw business data into clear insights, keeping projects on schedule, and resolving operational issues efficiently. Looking to build a career in financial management and operations where careful analysis and dependable execution add measurable value.

WORK EXPERIENCE

D.N. Enterprise

2023 – Present

Business Operations

- Analyzed day-to-day business and financial data to surface operational trends, supporting more informed decision-making.
- Coordinated multiple concurrent tasks and deadlines, consistently delivering on schedule with no missed milestones.
- Identified and resolved operational issues proactively, improving process efficiency and reducing delays.
- Collaborated across teams to align day-to-day operations with broader business goals.

EDUCATION

B.Com Honours – St. Xavier's College (Autonomous), Kolkata

2022 – 2025

SGPA: 6

ISC (Commerce) – Don Bosco, Park Circus

2021 – 2022

Score: 92%

ICSE – Don Bosco, Park Circus

2019 – 2020

Score: 92%

SKILLS

Financial Analysis • Data Interpretation • Project Management • Team Collaboration • Attention to Detail • Effective Multitasking • Critical Thinking

ACCOMPLISHMENTS & ACTIVITIES

- District-level badminton player; represented Don Bosco, Park Circus at the District Level Badminton Championship.
- Active member of the school badminton team, Don Bosco, Park Circus.
- Volunteer at Bhumi NGO.

CERTIFICATIONS

Certified Swimmer, Calcutta District Swimming Association (2017)

LANGUAGES

English (Fluent) • Hindi (Fluent) • Bengali (Basic)